

Town of Holland
Selectboard Meeting Minutes
Town Office & via Zoom
October 20, 2025

Present: Select Board Members: Trevor Gray, Dave Jacobs
Town Clerk/Treasurer: Diane Judd
Road Foreman: Adam Provost

Others: Kenric Gonyaw, Ed Brady, Karla Braunesreither, Tim Sykes

1. Meeting was called to order at 6:33 by Trevor

2. Minutes – from 09/22/2025 approved Dave/Trevor

3. Adoption/Amendments to Agenda - none

4. Unfinished Business – none

5. New Business –

A. Road Foreman Report – They have been changing culverts, another one to do on Mead Hill Road on Tuesday. A hydraulic study was completed for the replacement of the culvert near the beaver bog on Bates Hill Road. It is suggested that it be an 8 foot culvert. Eric Pope is working to apply for a grant to help us pay for that next year. Jason Patenaude Excavating has been asked for a quote for this project. Truck 24 windshield heating unit was fixed at Allegiance. The Ford needs to be inspected and needs universal joints. It will need at least front tires before snow. Adam needs to order extra cutting edges to have on hand. There was a discussion about whether we will be billed for the areas of Valley Road that had shoulder gravel that did not have new pavement. Regardless, the shoulders needed gravel. Discussed IRD gravel versus the gravel from Gosselin. Adam felt that the “dirtier” gravel from Gosselin held the dust down better.

B. Expenditure Reports - were reviewed. Some of the gravel used will need to be moved to the paving line item as it was used for shoulders as part of the paving job.

C. Bridge Engineering Quotes – Two were received: Ruggles Engineering Services, Inc. \$46,500 and Dubois & King \$150,000. Diane had sent the quotes to Eric Pope at VTRANS to be reviewed. Eric recommended going with Ruggles. We have been approved for a \$30,000 State grant which means we will need to find the other \$16,500. Dave moved to award the job to Ruggles, 2nd by Trevor. AIF Nate Sicard (Ruggles President) will be invited to our November meeting.

D. Salt Quotes – were received from Cargill \$121.50 for Clearlane and \$107.75 for regular salt. Last year’s prices were \$107.75 and \$96.25. Diane had reached out to see if the prices could be adjusted and was told no. Trevor signed the informal quote letter.

E. Holland Unity Center –

1. Facility Update – Ric said he fixed the leak that he thought was caused by a roof issue. The quote from ACT roofing will be verified to see if the price still holds. If so, they will be given the job if they can do it now. No other roof quotes have come in. Ric and Diane met with the IT person from NCSU and another person that does keypads and fobs. We are waiting on a quote. Meanwhile the keypads don’t work. This eliminates the issue of who had the codes. Ric fixed the weather stripping on the door for the Pre-school classroom. Consolidated Communications came to install the interior equipment needed to start the fiber and discovered that at some point, all the fiber had been removed. After that, Consolidated came back and installed new fiber. Ric said that they came back last Friday and installed the interior equipment. Paul Posenjak of Tech Patrol also installed equipment so that the office can also use the fiber internet from the Unity Center. He discovered that there were plenty of electrical boxes that were still running from when the school closed. He turned off the phone system box as there is no phone system in the building. He also suggested that the server be replaced as it is old and very inefficient as well as not having virus protection.

6. Public Comment – Ed said that he will be attending the NEK Broadband annual meeting on Saturday. He stated that the building in Derby is complete, but equipment needs to be installed. He expects fiber to start lighting up in Holland within two months or so.

Karla, on behalf of the Holland Community Center said that Line Dancing is happening Tuesday from 6:30-8:00 and Cribbage night is November 12 at 7:00.

7. Town Clerk/Treasurer Updates – Diane asked to look into Municipay which is a service that allows the Town to take Debit, Credit and Echecks. The Town would incur no cost. The user pays a small fee and the money is direct deposited into the Town’s account. Too many late payments are coming in due to the mail service. The Board approved Diane signing up for the service. Just a reminder that Financial Education Night is on Monday, October 27 from 6-8 at the Unity Center. Free pizza, beer and beverages. Lots of information will be shared. No cost and no sign-ups needed.

8. Select Board Updates – The Select Board received a very nice letter from VMCTA regarding Diane’s newest certification as well as being the President of the association for the past two years.

9. Review of bills and signing orders:

Highway:			General:		
Payroll	09/30/2025	\$3,801.03	Payroll	09/30/2025	\$907.73
Payroll	10/07/2025	\$2,417.86	Payroll	10/07/2025	\$798.21
Payroll	10/14/2025	\$2,403.85	Payroll	10/14/2025	\$778.03
Payroll	10/21/2025	\$2,403.85	Payroll	10/21/2025	\$942.85
Payroll Tax	09/26/2025	\$1,434.28	Payroll Tax	09/26/2025	\$572.64
Payroll Tax	10/10/2025	\$1,993.78	Payroll Tax	10/10/2025	\$579.88
Payroll Tax	10/01/2025	\$1,396.07	Payroll Tax	10/01/2025	\$688.98
Invoices	10/13/2025	\$66,153.95	Invoices	10/13/2025	\$22,808.68
Invoices	10/20/2025	\$5,074.51	Invoices	10/20/2025	\$3,514.80

10. Adjourned at 7:55

Meeting Schedule: November 10, November 24